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REIKI ASSOCIATION of IRELAND

Constitution

1. Name.

The name of the Association shall be the Reiki Association of Ireland, hereinafter referred to as RAI.

2. Purpose.

2.1 Mission Statement:

We are an association of people initiated into Reiki. We are part of the worldwide Reiki community. Our mission is to facilitate and nurture the understanding and practice of the Usui Systems of Reiki Healing as expressed by the Office of Grand Master. In the conducting of its affairs RAI shall be mindful of its Statement of Identity at all times.

2.2 The primary aims of RAI are to:

- i) encourage people to deepen their practice of the Art of Reiki;
- ii) provide information about Reiki to members of TRAI and the wider community;
- iii) foster the Reiki community locally, nationally and internationally;
- iv) encourage members to contribute to the decision-making process of RAI;
- v) encourage professional standards of Reiki practice.

2.3 To further the above aims RAI shall engage in the following activities:

- i) the promotion of high standards as evidenced by the Code of Ethics;
- ii) the formulation and distribution of relevant information to the members, the public, the press and any others who may have an appropriate interest;
- iii) the facilitation of education and training programmes.

2.4 Finances:

The funds of RAI shall be kept in a recognised banking facility. Cheques may be signed by any two of the following: treasurer, secretary, another nominated by the Council. The Council shall ensure proper account books are kept and these shall be open to inspection by any member. The Council will appoint a Treasurer to keep proper accounts of the finances of RAI.

3. Membership.

3.1 Membership of RAI shall be open to all people initiated into Reiki.

3.2 All members shall pay the appropriate subscription to RAI as it falls due. Any change in the subscription rate will be at the discretion of the Council and will be subject to approval at the AGM or at an EGM. Following notice of renewal, failure to pay the subscription within two months of the due date will result in the removal of that member from membership of RAI .

4. Organisation.

4.1 The affairs of RAI shall be managed and administered by the democratically elected Council.

4.2 The council will consist of six individuals, at least one of whom must be a Reiki Master, who meet the requirements set out in paragraph 4.3. At their first formal meeting following the AGM they will decide amongst themselves the areas for which each of them will be responsible.

4.3 To be eligible for election to the Council individuals must:

- i) have been initiated into Reiki for a minimum of two years;
- ii) have been a member of RAI for at least one year;

- iii) agree to abide by and actively support the Statement of Identity of RAI;
- iv) be initiated into Second Degree;
- v) Have attended a previous gathering;
- vi) Be prepared to make a short statement at the AGM outlining why they want the role and what they can offer.

4.4 Members of the Council shall be elected by the members of RAI by means of democratic voting at the duly appointed and advertised annual general meeting, notice of which must be communicated to the members at least twenty one (21) days prior to the meeting. Voting will normally be by a show of hands at the AGM.

4.5 If there are vacancies for the Council at the time of the AGM, any eligible member of RAI who wishes to stand and is present may do so by making themselves known to the secretary before mid-day on the day of the AGM.

4.6 If after the AGM a position remains vacant then the Council may at their discretion co-opt a member of RAI to fill that vacancy. Any decision to co-opt must be made by the whole Council and individuals must be approached one at a time.

4.7 Members of the Council may hold their position for two years subject to their willingness to serve, and may serve a maximum of two consecutive terms (i.e. four years), subject to re-election by the members of RAI. After a break of twelve months they may seek re-election.

4.8 Council Meetings:

- i) The Council will meet not less than six (6) times per year.
- ii) Additional meetings may be called at the discretion of the Council.
- iii) If a Council member misses two consecutive regular meetings s/he will be required to resign unless it be agreed that exceptional circumstances prevented her/his attendance.
- iv) Meetings will be chaired by each member of the Council in turn.
- v) The Council may only make a policy decision if a quorum of at least four of its members is present at the meeting.
- vi) Reasonable actual expenses will be made to all members of the Council.
- vii) Following the loss or resignation of a Council member, the Council shall be empowered to co-opt an additional member who shall hold office until the next AGM and will then be eligible for election.

- 4.9** The Council will appoint a Secretary to provide administrative support and to act as membership secretary. The Council will appoint a Treasurer to keep proper accounts of the finances of RAI, a full report on which will be presented by the Treasurer at the AGM. The positions of Secretary and of Treasurer are non-executive positions and are ratified annually.
- 4.10** The Council may establish sub-councils from among RAI members as appropriate. Membership of sub-councils must be ratified by the Council and sub-councils will be accountable to the Council. They may make recommendations but only the Council is empowered to make decisions.
- 4.11** Minutes will be kept of all the meetings of the Council along with records of any sub-council recommendations. These will be circulated to all Council members, agreed and signed by the Council member in the chair at the next meeting. Copies of the minutes of meeting will be made available to members of RAI on request.

5. General Meetings.

- 5.1** The Annual General Meeting will be held each year at a time arranged by the Council and duly notified to members 21 days in advance. The meeting will undertake the election or re-election of the members of the Council. The membership will receive reports from the outgoing Council and from the Treasurer. Any other reports or matters of importance may also be conveyed to the membership and voted on at this time.
- 5.2** A resolution to be voted on at the AGM must be proposed in writing by a member of RAI, seconded by two other members of RAI and should arrive at the designated address forty days prior to the AGM. The Council must forward such resolutions, to the members at least twenty-one days prior to the meeting.
- 5.3** The quorum at the AGM or EGM shall be 5% of the total membership of RAI.
- 5.4** An extraordinary general meeting may be called if the Council deem it necessary or upon receiving a written request to do so signed by not less than 20 members and giving reasons for the request. Twenty one days notice shall be given of such meetings.
- 5.5** All questions arising at any meetings shall be decided by a simple majority of RAI members present and entitled to vote. The Council may make arrangements for proxy and/or postal voting from time to time.
- 5.6** **Changes to the Constitution or Statement of Identity:**
- i) Changes may be made to the Constitution either at the AGM or at an EGM.
 - ii) A proposal for such a change must be submitted in writing by a member of RAI, seconded by two other members of RAI. The Council must give at least twenty one days notice of such a proposal in writing

to all members. Provision will be made for a postal vote. In the event of a postal vote being implemented, only those votes received at the designated address by the specified time will be considered.

6. Disputes.

Complaints and Conflict resolution:

- i) Any complaint by a member of the public against RAI or one of its members should be lodged in writing with the secretary within six months of the incident/cause of complaint.
- ii) If such a complaint has been received the complainant shall be so advised and, if they request it, be sent a copy. The Council shall then conduct a full investigation into the complaint, or appoint a disputes sub-council, which may result in the permanent or temporary exclusion of that member if the Council feel such action is appropriate.
- iii) The results of any investigation shall be sent in writing to the member concerned and to the complainant.
- iv) The member may appeal directly to the Council against any proposed course of action.
- v) In the event of serious misconduct and permanent exclusion, the ex-member may apply to the Council for their exclusion to be reviewed after a pre-determined period. This period shall be decided at the time of exclusion and at subsequent reviews if the exclusion is continued.

7. Dissolution.

- 7.1** RAI may be dissolved by a resolution passed by a minimum of two-thirds of the membership at a meeting expressly called for that purpose. Postal votes will be allowed and only those votes received at the designated address by the specified time will be considered. The members must be advised of the intent and purpose of such a meeting at least sixty (60) days prior to the meeting.
- 7.2** All monies remaining after final accounts have been settled shall be donated to a worthy cause specified by the majority of those attending the dissolution meeting.